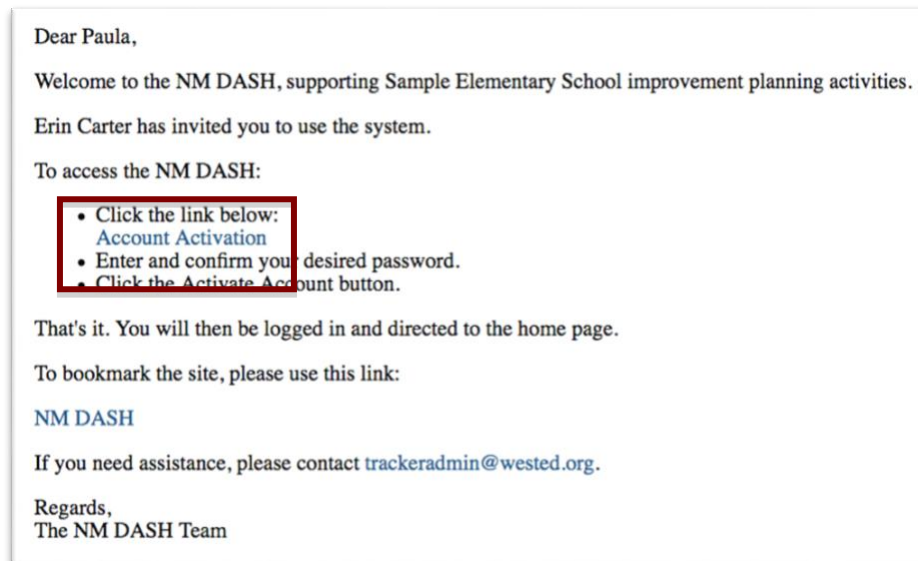


## Account Confirmation

You will be invited to use DASH by an administrative user. The confirmation email contains the information you need to complete your account setup. You will use your email address and a password to access DASH. Click the link in the email to create your user password:



Create and confirm your password on the Activate Account screen of DASH. Click the question mark next to "Password Requirements" to view the password rules. Click the **Activate Account** button to save and go to DASH.

**ACTIVATE ACCOUNT**

? Password Requirements

••••••••

Password Confirmation

**Activate Account**

If you have not activated your account or you have lost the original invitation email, go to DASH at <http://dash.ped.state.nm.us/>. Click the "Request a new confirmation be sent" link on the Sign In page.

**SIGN IN**

Email ✓

Password ?

[Forgot or want to change your password?](#)

☐ Remember me

**Sign In**

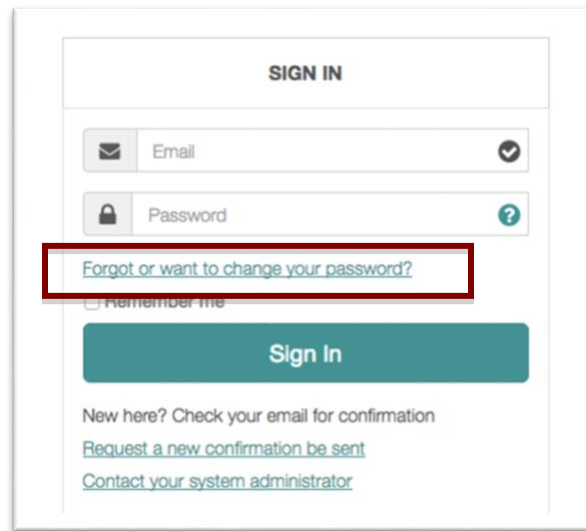
New here? Check your email for confirmation

[Request a new confirmation be sent](#)

[Contact your system administrator](#)

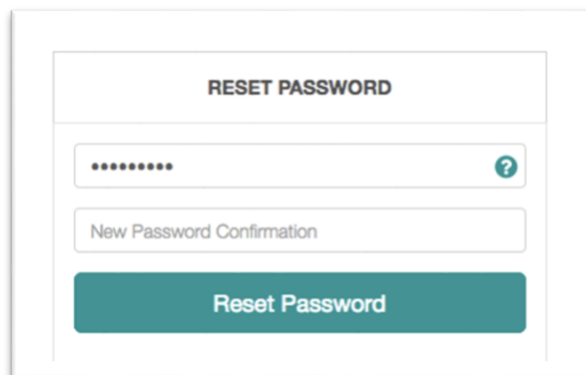
## Reset Password

If you have activated your account but you have forgotten your password, click the **Forgot or want to change your password?** link on the Sign In page.



The image shows a 'SIGN IN' form. It has two input fields: 'Email' with an envelope icon and a checkmark, and 'Password' with a lock icon and a question mark. Below the password field is a link 'Forgot or want to change your password?' which is highlighted by a red rectangular box. Below this link is a checkbox labeled 'Remember me'. At the bottom of the form is a teal 'Sign In' button. Below the button, there is text: 'New here? Check your email for confirmation', followed by two links: 'Request a new confirmation be sent' and 'Contact your system administrator'.

Enter your email address on the next screen to send an email to yourself with instructions. Follow the link in the email to create and confirm a new password and click the **Reset Password** button to save and sign in to DASH.



The image shows a 'RESET PASSWORD' form. It has two input fields: the first contains a series of dots and has a question mark icon, and the second is labeled 'New Password Confirmation'. At the bottom of the form is a teal 'Reset Password' button.